



There are three basic steps required to utilize Finished Goods. They are:

Create a Finished Goods POS Order

Mark the Finished Goods item as Built

Print and then Purge the Finished Goods Order

Let's walk through the process.

You can use the same Order repeatedly to create your Finished Goods for specific time frame such as a week or for a full month rather than creating a new Order each time.

Remember the Finished Goods Order is never invoiced.

It is just the mechanism the system uses in the process to create the Finished Goods item.

It is also recommended that you use a designated Customer for these Finished Goods Orders.

This will make it easier for you to locate them during the third step where they are printed and purged from the system.

In our example we are using Customer number 999999.

At 'Item', enter a Bill of Materials SKU, from which you will select, add or delete the raw material components that will make up your Finished Goods item.

Remember, this SKU must have the flag 'Allow changes at POS?' checked.

At 'Quantity' type 1 or the quantity of finished items you are creating.

Press 'Enter'.

The Bill of Materials Posting window displays.

Make any needed changes to the components.

You can 'Delete' SKUs that are not needed.



In our example we are only going to choose this door model.

Add any other SKUs needed to complete your Finished Good.

Click the 'Misc' button at the top of the screen.

Now select choice 1, 'Post as work-in-progress finished goods'.

In the dialog that displays, enter the Finished Goods SKU that will be used to track the finished item.

This SKU is not a Bill of Materials SKU.

Click 'OK' , the dialog window will close and the posting screen displays the details for the Finished Goods order.

Click 'Total' and save the document.

The finished item is now on Order and your employees can begin building it.

Marking the Finished Goods item as 'Built' will reduce the Quantity on Hand for the components and update their Sales History.

For the Finished Good SKU, the Quantity on Hand is increased.

At POS, recall the Order that contains the finished item.

Click 'Change'.

Type the line number of the Finished Goods item to be marked as built and press Enter.

Please note, this is the line number that includes the quantity and price information.

Click the 'Menu' button at the top of the screen.

Select Option 'B', 'Post as Completed Finished Goods'.

In the dialog box that displays, click 'Yes' to confirm the posting.



The lower case letter 'f' displays in the 'Codes' column to indicate that the item has been marked as built.

Total and Save the order as you normally would.

The updates to Qty on Hand are made to the appropriate items in the inventory file.

The lower case letter 'f' in Codes column changes to an upper case 'F'.

If you use the same Order for your Finished Goods items, this indicator reminds you that this item is Finished.

The final step in the Finished Goods process is Printing and Purging your Finished Goods Order.

Remember, Finished Goods Orders are never invoiced, so these orders will accumulate in your Eagle system.

Epicor Best Practice to purge at least once a month.

Begin by printing an edit list using the ROO report.

In POS, recall and then delete the finished goods orders no longer needed.

Run the ROO report using Option X to purge the orders.

Using the Finished Good process to maintain accurate component inventory and a record of labor is a useful tool for businesses that assemble or build products.

The Order function in POS allows you to pick and choose materials, mark items as built when completed and finally print and purge the old Orders.

Be sure to follow all of the steps and Best Practice recommendations for optimum results.