

[Home](#) > [Tracking System Changes](#) > [System Auditing and Reporting Tools](#) > [ITR: Inventory Transaction by SKU](#) > [Passing Off ITR to General Ledger](#) > Setting Up for GL Passoff of ITR Records

Setting Up for GL Passoff of ITR Records

(ITR users only)

In order to pass off ITR records to General Ledger, you must first complete the following:

- In the Chart of Accounts window, set up the accounts that the system will pass off to (if not already set up).
- In Function MCT, the Automated Passoff to G/L field must be set to Y.
- In the Set Up G/L Passoff window, in the Type column, there is a type called Shrinkage. This is the type for ITR records. This type can be set up for both the Store and Dept level.
- In the Set Up G/L Passoff window, for the Shrinkage type, in the Account column, enter the account number that GLP will pass off to.
- If multistore, repeat for each store.

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