Saving time and money is easily accomplished by emailing your Accounts Receivable statements.

Reduce postage costs, ink usage and employee hours spent stuffing envelopes.

Let's review the process and discuss how this Eagle feature can streamline your monthly billing and even increase your cash flow.

The iNet eStatements feature is simply a means to send your Accounts Receivable documents via email instead of through the traditional mail.

With some simple settings changes to your customer records, you will be able to run your normal RSM or A/R Statement Report and send the data to a designated recipient.

Customers will receive the statement format that they are used to and can choose to save the file electronically or print it off. However in this scenario they are using their printer and their ink, and not yours. 3.

Image copies of the statements are still retained in Customer Maintenance in Eagle.

At any time you can pull up the statement for viewing.

A copy of the statement run can also go to the Spooler to be retrieved like any spooled documents.

eStatements will not include collated invoices in the email. It will only contain an HTML statement attached or embedded in the email.

However, with the Accounts On-line feature, your customers can view and print invoices and statements by logging into their online accounts. Contact your Customer Account Manager if you are not already utilizing Accounts On Line.

There are several benefits to using eStatements, both for you and your customers.

Perhaps one of the biggest is the immediate realization of savings on postage and ink.

As postal rates increase your cost will remain at zero.

With a large decrease in printer use, your ink cartridges will last much longer and your General Ledger will experience a substantial decrease in office expenditures.

Think about the number of hours you spend now assembling, collating and physically mailing statements.

All of those hours will be returned to you when your staff simply has to run the RSM to transmit the customer's activity.

Questions and inquiries on statement history can also quickly be viewed and resent to your client if needed.

How many hours does it take you to run statements now?

Wouldn't it be nice to have X extra hours every month?

eStatements also allow for immediate transmission of Customer Account Statements, eliminating the time between manual printing and mail delivery.

Conversely, customers have immediate access to monthly account balances and amounts due, which can help speed the payment remittance process.

Many retailers take advantage of this feature and transmit multiple statement runs during the month to increase cash flow. When it is as easy as running a report, why not?

If you have several high volume customers, eStatements can offer you a more time efficient way to provide multiple statements with up-to-the-moment account information. Simply code these customers and run the RSM just for them.

The iNet eStatement function offers you several ways to cut costs, reduce time and energy spent with manual processes and provide your customers with the increasingly preferred method of communication.

Move forward to the next course in this agenda and set up your Eagle system. You will be running electronic statements in no time and realizing the financial benefits related with doing so.